

Bald Angels Charitable Trust- Ngā Anahera Pākira



POSITION DESCRIPTION- TRUSTEE ROLE

Due to Trustee retirements, and ongoing need to support our taitamariki in Te Tai Tokerau, we are recruiting up to two new Trustees. To ensure our Board has the range of skills & experience necessary to comply with our collective responsibility, we are looking for volunteer applicants who share our vision and kaupapa.

Our Strategic Plan includes our ongoing collaboration with iwi organisations and other providers to tautoko our most vulnerable communities and includes development of our kiwiMANA Kaiārahi programmes supporting new opportunities for Northland youth to thrive. We are looking for Trustees who live in Te Tai Tokerau, care about the future for our mokopuna, and who can provide specific knowledge and skills in any of the following areas:

- Board Governance
- NGO and Procurement/Finance
- Justice/Corrections/Police experience
- Addictions, Mental Health and Youth
- Rainbow Community Advocacy
- Māori Business/Entrepreneurship
- Youth Education/Special Needs
- Māori Health & Community Wellbeing

YOUTH TRUSTEE 17-24years

Having the voice of rangatahi in our Board is important. We would love to hear from you if you're Tangata Whenua, looking to grow leadership and Governance skills, and/or be the voice of accessibility, diversity, equity and wellbeing for youth.

Accessibility: You can apply by video, audio, graphics or in writing

Ideal candidates will be keen to connect with rangatahi in our district and share feedback and insights. (Note: One position has been filled. Currently only one potential position is available.)

MISSION:

“Creating positive change for all vulnerable and diverse taitamariki by leading and facilitating community collaboration.”

VISION:

Together we can make a difference and all tamariki thrive.

Nā tō rourou, nā tōku rourou, ka ora ngā taitamariki, katoa.

VALUES STATEMENT:

We will value and respect all people, and will be guided by Te Whare Tapa Whā principles of wellness. The Physical, Mental, Spiritual and Social health of our taitamariki will be our primary focus. We will lead by example.

Our Core Values are Tika, Pono, Aroha, Tapu and Mana

KAUPAPA - BALD ANGELS CHARITABLE TRUST

Our TRUST DEED sets out our official Kaupapa

The objects of the Trust are:

- To foster the wellbeing of tamariki and rangatahi in rural and urban Northland communities.
- To provide care and support for disadvantaged tamariki and their whānau in all areas of health, general wellbeing and education, meeting their mental, physical and
- spiritual needs, whether disadvantaged through mental or physical health, poverty, suffering abuse, loss, or tragedy of any type.
- To promote education to improve the lives of disadvantaged tamariki
- To raise and provide funding to any public or charitable body to assist in all and any of the above objects.

About the role

The role of Trustee is a voluntary position for a three year term. You will be playing an active role in the management and direction of Bald Angels Charitable Trust by participating in meetings and working towards strategic outcomes.

You will ideally have Board experience. You need share our passion for vulnerable youth, and for getting things done.

We are ideally looking for a Chairperson and Secretary in the successful applicants

Ideal candidates will:

- Be committed to the vision and purpose of Bald Angels Charitable Trust and share the values and principles of our organisation
- Demonstrate an understanding of and commitment to te ao Māori and the principles of Te Tiriti o Waitangi
- Have prior board experience, or be able to show commitment and effective contribution to community organisations
- Be able to demonstrate excellent communication and teamwork skills
- Have experience in the community sector, social services, education, health, justice, NGOs, iwi/hapu organisations, business, philanthropy or fundraising
- Be able to certify to Charities Services that they are qualified under the Charities Act 2005, and be able to pass background checks (refer [here](#) for the requirements)

The key responsibilities for this position include:

- Overseeing and being responsible, as part of the team, for the governance of Bald Angels Charitable Trust
- Contribution to development of the strategy and policies
- Ensuring, as part of the team, that the Trust complies with its legal obligations
- Active advancement of the charitable purposes of the Trust including sharing networks for the benefit of Trust development and outcomes
- Carrying out any agreed tasks to ensure the wellbeing of the Trust
- Compliance with the Trust Deed.

Meetings, collaboration and time commitment

We hold:

- Two hour, hybrid (in-person and online), evening meetings every second month in Kerikeri
- Half day, AGM meetings once per year -usually October
- One, in person, full strategy day bi-annually

We collaborate using technology and in person, with the time commitment required being variable, and estimated between 3-6 hours per month. This is a Volunteer role.

We know we're asking a lot. In return you'll be challenged, and you'll be part of a dedicated network co-creating positive change for our most vulnerable taitamariki.

You will be contributing to collaborative community projects and driving positive change.

You will leave an impact on Aotearoa's social fabric by supporting our youth to thrive.

About you

You need share our values and our passion for vulnerable rangatahi, and for getting things done.

You need to add value, integrity and expertise in order to strengthen our ability to achieve sustainable outcomes for our communities, our sponsors and our taitamariki.

You want to do what you can to help empower vulnerable taitamariki in life skills, so they are better equipped to create a sustainable and healthy future for themselves.

You need to be inclusive, understanding and be passionate about socially minded initiatives. Forward thinking, visionary attitudes will be valued.

You're not interested in just rubber stamping stuff.

The ideal candidate is

- Is passionate about sustainable, healthy communities and the role our rangatahi play in this. (required)
- Respects and appreciates rangatahi and tamariki and has a keen sense of the need to empower and tautoko our children to a brighter future. (desirable)
- Is accepting and inclusive. Understands and values human and social diversity in all forms (required)
- Communicates effectively in English in written and verbal form, (required) and is confident using technology (desirable)
- Is involved in the community sector, social sector, youth development, Tikanga Māori organisations, philanthropy or fundraising (one of these is a requirement)
- Appreciation and respect of te ao Māori and the principles of Te Tiriti (required)
- Is able to pass background checks in order to work with children and be able to certify to Charities Services that they are qualified under the Charities Act 2005 (required)
- Has the legal right to work in New Zealand (required)

For more information about this role, please contact Thérèse Wickbom via email: tw@baldangels.org.nz or

This link from NZ CHARITIES SERVICES outlines the responsibilities of Trustees (They are the Governing Body Officers for our organisation)

<https://community.net.nz/resources/community-resource-kit/governing-body-officers/>

SEE -KEY RESPONSIBILITIES OF TRUSTEES on next page

Key Responsibilities of Trustees (as part of the team)	
Governance - <i>as part of the team</i>	<p>In partnership with management, setting and monitoring the organisation's mission, purpose, direction, priorities and strategies within the deed and legal obligations.</p> <p>Supporting the Values Led culture of the organisation so that the values and principles are upheld and the wellbeing of the people involved is always at the forefront of decision making.</p> <p>Regularly scanning the environment in which Bald Angels Charitable Trust operates to ensure that what we are trying to achieve remains relevant and achievable.</p> <p>Specifying key outcomes and working with the team to ensure there are adequate resources, people and finances to achieve these.</p> <p>Monitoring the organisation's programmes and services.</p> <p>Ensuring compliance with all legal requirements and with the Trust's own policies. Reviewing and analysing policies and programmes as required within the team. Supporting the development of policies as and when required</p>
Stakeholder management – <i>as part of the team</i>	<p>Fostering relationships with key stakeholders. Being accountable to the funders.</p> <p>Actively involving stakeholders in setting and monitoring the mission, etc, maintaining positive relationships with them and developing policies that best serve their needs.</p>
Relationship management	<p>In partnership with management, develop and maintain collaborative relationships with key clients, customers, team members, board members, sponsors, donors, students, teachers and anyone involved with the Trust.</p> <p>Supporting Management to build and maintain the relationships with the community, stakeholders, Partners and funders</p>
Health and safety- <i>as part of the team</i>	<p>Ensure the Trust complies with safe practices and procedures.</p> <p>Ensure that the principles of wellbeing guided by te Whare Tapa Wha model are acknowledged at every stage and with every person we connect with.</p>